

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

January 20, 2009  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President El-Hajj called the meeting to order at 7:00 p.m. and read the District Mission Statement.  
Members present:  
Dianne ElHajj, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Allen Carlisle, Member  
Dan Bartholomew, Member  
Administration present:  
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Bill Clark, Assistant Superintendent, Business Services  
Emily Andrade, Assistant Superintendent, Educational Services  
Minnie Malin, Director, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Jessica Nguyen, a 7<sup>th</sup> grade student from Cajon Park, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
**Motion: Burns Second Carlisle Vote: 5-0**  
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**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Claims Against the District
  - 1.5. Schedule of Upcoming Events

Dr. Johnson shared that today was historic for the nation, inaugurating the 44<sup>th</sup> president and first African-American president. She also reported that John Mula, a Santee music teacher currently on leave while serving in the military, is part of the U.S. Marine Corps President's Band and played at the inauguration.

2. Recognition of Ted Doughty

Dr. Johnson introduced Ted Doughty and praised his work as Director of Maintenance and Operations for Santee School District. He will be greatly missed as he leaves for his new position with San Diego Unified School District. President El-Hajj presented Mr. Doughty with an engraved plaque and thanked him for his loyalty and commitment to Santee. Mr. Doughty thanked the Board for allowing him to serve the Santee School District. A reception was held to honor Mr. Doughty

3. Principal Presentations from Cajon Park and Pepper Drive Schools

Marcia Ginn-May provided a presentation to the Board about Cajon Park School's year of change. Cajon Park implemented Kinder Corner as a special corner of their school and teachers increased the instructional day for kindergarten students to 280 minutes. English Language Arts and Writing have been a focus area with increased daily instructional minutes and additional instructional strategies. Cajon Park has completed its construction and modernization. The teachers and students moved into the new 20-classroom building just before winter break. A dedication and open house will be held on February 12, 2009. Jessica Nguyen and Tyler Kirk, junior high students, shared the process used under Larry Barbary's instruction for publishing the Falcon News broadcast and provided a short demonstration.





Member Carlisle believes district wide consistency is very important. There needs to be a menu of options because all students do not respond to the same to interventions. He thanked the members of the committee and believes their work is very important.

**1.2. Building Dedication and Modernized Classrooms Grand Opening**

Dr. Johnson presented administration recommendations for the details of the Cajon Park building dedication. Member Ryan was concerned that 3:00 p.m. was too early for parents. Member Burns suggested an open house for parents in the evening advertised by a flyer sent home with students. Board members asked administration to work with Mrs. Ginn-May to set the best time and arrange for an open house in the evening.

The Board wished to keep the agenda short, to include recognition of Dr. Johnson, Bill Clark, Christina Becker, the ICOC Committee, and the City of Santee. President El-Hajj will work with Dr. Johnson to develop a program.

The Board discussed the dedication plaque and preferred the medium size plaque in bronze. The Board asked administration to provide a sample of both the small and medium plaques for the next Board meeting.

Board members asked administration to issue a press release and include the Chamber Board, businesses, and the media on the guest list. Member Burns asked that an invitation be sent to Governor Schwarzenegger.

**1.3. We Agree Statements**

President El-Hajj said at the December 4, 2008, special meeting, the Board said they would like the We Agree Statements brought to a Board meeting for discussion and approval. Member Carlisle asked if a Board member disagrees with a decision the Board makes, and is asked their opinion outside of a Board meeting, if it would violate the We Agree statements if the Board member shared their personal opinion. Members Ryan and Burns believe it is appropriate, as an individual Board member, to state if you did not support a decision.

Member Ryan moved to reaffirm the We Agree statements.

President El-Hajj reminded Board members that there are things that will need to be clarified with a new Superintendent and they will also plan to meet with administration to discuss staff protocols.

**Motion: Ryan Second Burns Vote: 5-0**  
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**2.1 State Budget Update and Mid-Year Recommendations**

Bill Clark presented a legislative analyst's position on the State budget. The budget continues to fall short of the revised projections. The State has a commitment to Prop 98 funding and the monthly burden to support K-2 education, which is on the top of the funding list. Deferrals will probably be extended out. With the TRANS and MFCU line of credit in place, Mr. Clark believes we can cover operating expenses. It has been reported that ours is the only QZAB application in the queue and should be approved soon. This could serve as bridge financing to close the Phase 1 funding gap.

Member Ryan said since the Board's meeting with Congressman Hunter, federal capital funding is on their radar screen. She would like to get our information to statewide associations that are meeting with legislatures. Meetings could be set up with State senators but the action is in Washington DC with the national trade associations.

Dr. Johnson reported that the East County Superintendents are planning on meeting with legislators and are working to make education funding a priority for the State. Member Bartholomew said that when he, Member Ryan and Dr. Johnson met with Assemblyman Anderson they did not get the feeling that there would be any movement.

Member Ryan asked Dr. Johnson to do some investigation by checking with CSBA and ACSA to see what associations are doing.

**2.2. Summary and Acceptance of the 2007-08 Audit Report by Vavrinek, Trine, Day & Co., LLP**

Bill Clark presented the audit report by Vavrinek, Trine, Day & Co. Member Ryan said the report was outstanding and congratulated Mr. Clark. Member Burns moved to accept the 2007-08 audit report as submitted.

**Motion: Burns Second Carlisle Vote: 5-0**  
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**2.3. Approval of Monthly Financial Report**

Bill Clark presented the December monthly financial report. He reported enrollment is healthy and attendance has been very strong. Member Ryan moved to approve the Monthly Financial Report for December 2008.

**Motion: Ryan Second: Bartholome Vote: 5-0**  
**w**

**2.4. Approval of Agreement with Marks, Golia & Finch, LLP for Legal Services**

Bill Clark requested the Board authorized entering into an agreement with Marks, Golia & Finch, LLP for legal representation. Member Ryan moved to approve the retainer agreement with Marks, Golia & Finch, LLP.

**Motion: Ryan Second: Burns Vote: 5-0**

**3.1 Report on Energy by Design Incentives Capital Improvement Program**

Bill Clark reported that Energy Design Incentives are additional opportunities to obtain additional funding toward construction. Member Burns moved to authorize the acceptance of design incentives from SDG&E and continuation of designing CIP projects to meet long range energy savings goals of the District.

**Motion: Burns Second: Bartholome Vote: 5-0**  
**w**

**3.2 Approval of Agreement with School Site Solutions**

Bill Clark reported the agreement with School Site Solutions is an effort to increase state funding in the new construction. They will work to get Santee School off the books as usable facilities to improve the District's chances for funding. Member Burns moved to approve services with School Site Solutions to provide services to secure additional State funding and authorize staff to execute the necessary documents.

**Motion: Burns Second: Carlisle Vote: 5-0**

**3.3. Approval of Trittipio Architecture and Planning for Architectural Services to Complete Phase II Schools**

Bill Clark reported that staff has been very pleased with Trittipio's services and would like to continue using their services for the Phase II work. The cost is slightly higher than projected because changes had to be made. Member Carlisle asked what the District's obligation is if they move forward but have to stop because they do not have the funds to continue. Mr. Clark said the District must pay the architects for any work completed but could ask them to stop work whenever needed. Member Ryan believes we need to be ready if funds are released. The cost of construction will greatly increase the longer we wait. Member Ryan moved to approve Phase II work with Trittipio Architecture and Planning for an estimated total of \$2,540,763.52, with the stipulation added that the cash flow will be closely watched to not have them complete more work than they can be paid for, and providing the contract allows the District to halt work as needed with no continued obligation.

**Motion: Ryan Second: Carlisle Vote: 5-0**

**3.4. Approval of Cajon Park Live-on Site Residence**

Mr. Clark returned this item to the Board requesting approval to move forward to secure an on site resident at Cajon Park School. He reported the agreement was reviewed by legal council and meets the needs of the District, including a section addressing the upkeep of the exterior. Mr. Clark said there are interested people and he would like to begin seeking applications. Member Carlisle's greatest concern is that the appearance is kept neat. Member Burns said the fence could be filled in for privacy from the street.

Member Ryan asked about the Santee Success Program and where it can be relocated. Mr. Clark said it cannot be relocated to the Cajon Park Junior High campus because there are no restrooms available for use.

Member Burns moved to authorize administration to conduct the live-on resident application screening and interviewing process in order to obtain a live-on residence at Cajon Park School. Bill Clark will return with a plan for relocating the SSP program.

**Motion: Burns Second: Carlisle Vote: 5-0**

**3.5. Facilities Committee Assessment of District Relocatable Classrooms, Trailers and Leased Classrooms Inventory**

Bill Clark shared that administration is “sunshining” this item. The discussion to develop a master plan is just beginning and Mr. Clark would like the Facilities Committee to review the inventory of relocatable classrooms and provide a recommendation to the Board. Mr. Clark will return to the Board with a list of relocatables and a plan for action. He requested authorization for the Facilities Committee to provide an assessment.

Member Ryan moved to task the District’s Facilities Committee to review the relocatable classroom inventory of the District and to bring forth to the Board recommendations.

**Motion: Ryan Second: Burns Vote: 5-0**

**3.6. Learning Resource Center Book Stack Systems**

Mr. Clark reported this item has returned to the Board for consideration. At the last meeting the Board wished to delay action pending the outcome of the State budget and modernization funding. Dr. Johnson shared that if this purchase is not made, the Learning Resource Centers will remain empty and unusable when they are completed. Administration had decreased their initial purchase request in consideration of possible funding deferrals from the State.

Member Ryan moved to authorize administration to procure a portion of the needed library shelving systems, as listed in the item for Phase 1 schools’ Library Resource Centers at Carlton Oaks, Rio Seco, and Cajon Park.

**Motion: Ryan Second: Bartholome Vote: 5-0**  
**w**

**4.1. Adoption of Resolution No. 0809-28 to Layoff and/or Reduce Work Hours for Identified Classified Employees**

Minnie Malin reported administration has identified certain classified positions that should be reduced or eliminated due to lack of funds, services, or modernization. Many of the classified employees affected by the elimination of these positions will have options to bump into other positions within the same classification and keep the same hours; however, several classified employees will either be reduced in classification and/or hours, and five (5) classified employees will receive layoff notices.

Administration recommended elimination of one (1) Food Service Worker III-A, 2.25 hour position; reduction of one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours; elimination of one (1) Food Service Worker II, 6.0 hour position; reduction of one (1) Food Service Worker II, 6.0 hours to Food Service Worker I, 3.5 hours; layoff of one (1) Food Service Worker I, 3.5 hour employee; layoff one (1) Assistant Mechanic, 4.0 hour employee; and layoff of three (3) Instructional Assistants, 3.0 hour employees

Member Ryan said she understands that these employees have been notified and it is not a pleasant thing to have to lay people off. She thanked these employees for what they have done for Santee students and teachers.

Member Burns moved, with regret and based on the approval of the Hill Creek School Site Council, to adopt resolution no. 0809-28 for reduction in work hours for identified classified staff.

**Motion: Burns Second: Bartholome Vote: 5-0**  
**w**

**4.2. Approval to Increase Work Hours for Identified Classified Position**

Member Burns moved to approve the increase of work hours of the identified classified position.

**Motion: Burns Second Carlisle Vote: 5-0**  
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**G. BOARD COMMUNICATION**

Member Burns would like to have a conversation in the future about the Cajon Park Junior High old facilities not in use. Being vacant may open the District up to many things such as vandalism and a plan should be developed if SSP cannot move there. The annex building should be included in the conversation.

President El-Hajj reported the Calendar Committee met. Modernization is affecting the calendar and she asked the Board if they would like to hold on adopting a calendar to see if they will be continuing with modernization this summer. Board members would like to adopt a calendar and proceed as though modernization will continue as

planned. The Board would prefer to adopt only the 2009-10 calendar at this time and not a two year calendar. Minnie Malin will return with a calendar next meeting for Board consideration.

Dr. Johnson reported the Business Services revised policies will be available for review on January 27<sup>th</sup>. Linda will send a summary of the Superintendent's revised policies and they will come to the Board in February for approval to send to CSBA for processing.

Linda is scheduling a City/Board meeting with the Council members. Dr. Johnson said a meeting also needs to be scheduled for a workshop on Special Education.

Member Bartholomew said Leadership Associates was planning to hold interviews for the Superintendent applicants on February 9<sup>th</sup>. Board members were concerned that February 9<sup>th</sup> had not been confirmed as an interview date. Further discussion with Leadership Associates will be needed to develop a firm schedule.

#### **I. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Public Employment Matters (Govt. Code § 54957)**  
*Public Employee Discipline/Dismissal/Release  
Superintendent*
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**  
*Agency Negotiator: Minnie Malin, Director, Human Resources  
Employee Organizations: Santee Teachers Association  
California School Employees Association  
Purpose: Negotiations*
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b): Pending Litigation (One case.)**  
*Legal Representation: Nowell A. Lantz, Attorney at Law*

The Board entered closed session at 10:25 p.m.

#### **J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 11:55 p.m. No action was reported.

#### **K. ADJOURNMENT**

The January 20, regular meeting adjourned at 11:55 p.m.

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Barbara Ryan, Clerk

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Lisbeth A. Johnson, Ed.D., Secretary