SANTEE SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF EDUCATION

January 20, 2009 MINUTES

Douglas E. Giles Educational Resource Center 9619 Cuyamaca Street Santee, California

A. OPENING PROCEDURES

- 1. Call to Order and Welcome
 - President EI-Hajj called the meeting to order at 7:00 p.m. and read the District Mission Statement. Members present:
 - Dianne ElHajj, President
 - Dustin Burns, Vice President
 - Barbara Ryan, Clerk
 - Allen Carlisle, Member
 - Dan Bartholomew, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board Bill Clark, Assistant Superintendent, Business Services Emily Andrade, Assistant Superintendent, Educational Services Minnie Malin, Director, Human Resources Linda Vail, Executive Assistant and Recording Secretary

- President El-Hajj invited Jessica Nguyen, a 7th grade student from Cajon Park, to lead the
- members, staff and audience in the Pledge of Allegiance.
- 3. Approval of Agenda It was moved and seconded to approve the agenda. *Motion: Burns Second Carlisle Vote: 5-0*

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

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- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

Dr. Johnson shared that today was historic for the nation, inaugurating the 44th president and first African-American president. She also reported that John Mula, a Santee music teacher currently on leave while serving in the military, is part of the U.S. Marine Corps President's Band and played at the inauguration.

2. Recognition of Ted Doughty

Dr. Johnson introduced Ted Doughty and praised his work as Director of Maintenance and Operations for Santee School District. He will be greatly missed as he leaves for his new position with San Diego Unified School District. President El-Hajj presented Mr. Doughty with an engraved plaque and thanked him for his loyalty and commitment to Santee. Mr. Doughty thanked the Board for allowing him to serve the Santee School District. A reception was held to honor Mr. Doughty

3. Principal Presentations from Cajon Park and Pepper Drive Schools

Marcia Ginn-May provided a presentation to the Board about Cajon Park School's year of change. Cajon Park implemented Kinder Corner as a special corner of their school and teachers increased the instructional day for kindergarten students to 280 minutes. English Language Arts and Writing have been a focus area with increased daily instructional minutes and additional instructional strategies. Cajon Park has completed its construction and modernization. The teachers and students moved into the new 20-classroom building just before winter break. A dedication and open house will be held on February 12, 2009. Jessica Nguyen and Tyler Kirk, junior high students, shared the process used under Larry Barbary's instruction for publishing the Falcon News broadcast and provided a short demonstration.

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Member Burns congratulated Mrs. Ginn-May on the Cajon Park Kinder Corner. He would be interested in tracking students receiving the extra 80 minutes in Kindergarten each day to see if their scores show greater growth as they move up the grades.

Debra Simpson, Pepper Drive Principal, provided a presentation about the exciting learning occurring at Pepper Drive School. The mission at Pepper Drive this year is "Building the academic and technology foundation for students to meet life in the coming years." Mrs. Simpson shared the reading plan and initiatives for students.

Three fifth grade students, Ansley Wilson, Alexandra Bockert, and Dana Bakke, created Mrs. Simpson's slide show after accepting the principal's challenge to develop a video presentation for the Board based on her outline. The students shared with the Board how they developed their presentation.

- 4. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association (CSEA), Chapter 557
- 5. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

Minnie Malin reported the intent of the District and CSEA to modify articles of their current bargaining agreement. A public hearing will be held on February 3, 2009.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. *There were no public comments.*

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President EI-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Adoption of Resolutions #0809-29 for Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement.
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. (Pulled for separate consideration.)
- 2.6. Approval of Quarterly Financial Disclosure, SB 564
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 3.1. Authorization to File Notice of Completion Documents (Cajon Park School Classroom Addition and Sycamore Canyon Modernization)
- 3.2. Amendment to Resolution #0809-22 to Pursue and Obtain New Construction Grant Eligibility for Classroom Additions at Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools
- 4.1. Approval of 2008-09 Consolidated Application, Part II
- 4.2. Approval of School Accountability Report Cards for the 2007-08 School Year
- 4.3. Approval of Memorandum of Understanding with Members of the Multi-Systems Workgroup to Share Information Across Agencies
- 5.1. Personnel, Regular
- 5.2. Approval to Enter Into an Agreement with Fagen, Friedman & Fullhurst for Legal Services

It was moved and seconded to approve the Consent Items with the exception of Item D.2.5., which was pulled by Member Bartholomew.

Motion: Carlisle Second Ryan Vote: 5-0

D.2.5. Acceptance of Donations (Pulled for separate consideration by Member Bartholomew.) Member Bartholomew observed that businesses continue to donate to the school district even during this difficult financial climate. He asked administration to be sure to invite the businesses who have made donations to the District to the Business Appreciation Breakfast and that they be recognized at the breakfast for providing donations.

Motion: Bartholomew Second Ryan Vote: 5-0

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F. DISCUSSION AND/OR ACTION ITEMS

President EI-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no comments from the public.

1.1. Reading Committee Update

Dr. Johnson shared the Board directed administration to return in January to give a mid year report on the work of the Reading Committee. Administration continues to look at ways to help students be more successful in reading. Kristin Baranski, Director of Curriculum and Assessment, pulled together a wonderful group of stakeholders to look at the reading issue. Kristin Baranski, Stephanie Pierce, and Pepper Drive Reading Specialist Debbie Towne, presented an update on what was discovered so far and recommendations for next steps. The team presented the concept of a Literacy Plan. The Literacy Plan includes effective instructional strategies, methods of assessment, curricular programs, and means to intervene or learning protocols.

The Committee will be prepared to provide the next and final report in May 2009, and will request the Board to address reading committee recommendations for a literacy plan, professional development for 2009-10, intervention programs/curriculum, and costs.

Rio Seco, Prospect Avenue, and Pepper Drive have done some amazing work in reading using the staff resources for interventions. Principals are coming together to collaborate on what is happening at other schools and how to bring those things to their schools.

Dr. Johnson reported a Literacy Plan is very important and using only the scripts from the adopted texts does not provide research based instructional delivery.

Member Bartholomew asked if each of the framework items have the materials needed. He would like to know how they plan to get the framework out to the teachers to use in the classrooms and how they will determine what is most applicable and in which grade levels. He prefers a tangible item for teachers showing them how Santee teaches reading. Stephanie Pierce said a Literacy Plan needs to be clearly laid out. Each site has 3 or more members on the committee who will be carrying the message back to their schools. Professional development will be provided by experts at the sites and be standardized across the District. Beginning in August, professional development will target $3^{rd} - 5^{th}$ grades. This will allow teachers to use the expertise when there is a pilot of new Language Arts materials. She described the steps:

Step 1 - every teacher knows the best researched practice of delivery.

Step 2 – and interventions are available as needed for struggling readers.

Member Burns would like to know what role the Language Arts Specialists will play. He believes consistency in their use is key, and would like to see consistency in their use across the District. Mrs. Baranski said the Language Arts Specialists are engulfed into the Reading Committee and will be the site liaison for coaching and many of their practices will be standardized.

Member Burns asked if we are using different strategies or techniques for special education. Stephanie Pierce said the special education strategies were assessed and they are using many of the same strategies. Special education staff is included on the Reading Committee and they are a great asset to the committee because they have particular knowledge about special education students.

Member Ryan asked if the interventions could be standardized, providing teachers a learning protocol with interventions and durations for certain student needs. Kristin Baranski said that is the next step after first teaching in the regular classroom.

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Member Carlisle believes district wide consistency is very important. There needs to be a menu of options because all students do not respond to the same to interventions. He thanked the members of the committee and believes their work is very important.

1.2. Building Dedication and Modernized Classrooms Grand Opening

Dr. Johnson presented administration recommendations for the details of the Cajon Park building dedication. Member Ryan was concerned that 3:00 p.m. was too early for parents. Member Burns suggested an open house for parents in the evening advertised by a flyer sent home with students. Board members asked administration to work with Mrs. Ginn-May to set the best time and arrange for an open house in the evening.

The Board wished to keep the agenda short, to include recognition of Dr. Johnson, Bill Clark, Christina Becker, the ICOC Committee, and the City of Santee. President EI-Hajj will work with Dr. Johnson to develop a program.

The Board discussed the dedication plaque and preferred the medium size plaque in bronze. The Board asked administration to provide a sample of both the small and medium plaques for the next Board meeting.

Board members asked administration to issue a press release and include the Chamber Board, businesses, and the media on the guest list. Member Burns asked that an invitation be sent to Governor Schwarzenegger.

1.3. We Agree Statements

President El-Hajj said at the December 4, 2008, special meeting, the Board said they would like the We Agree Statements brought to a Board meeting for discussion and approval. Member Carlisle asked if a Board member disagrees with a decision the Board makes, and is asked their opinion outside of a Board meeting, if it would violate the We Agree statements if the Board member shared their personal opinion. Members Ryan and Burns believe it is appropriate, as an individual Board member, to state if you did not support a decision.

Member Ryan moved to reaffirm the We Agree statements.

President El-Hajj reminded Board members that there are things that will need to be clarified with a new Superintendent and they will also plan to meet with administration to discuss staff protocols.

Motion:	Ryan	Second Burns	s Vote: 5-0

2.1 State Budget Update and Mid-Year Recommendations

Bill Clark presented a legislative analyst's position on the State budget. The budget continues to fall short of the revised projections. The State has a commitment to Prop 98 funding and the monthly burden to support K-2 education, which is on the top of the funding list. Deferrals will probably be extended out. With the TRANS and MFCU line of credit in place, Mr. Clark believes we can cover operating expenses. It has been reported that ours is the only QZAB application in the queue and should be approved soon. This could serve as bridge financing to close the Phase 1 funding gap.

Member Ryan said since the Board's meeting with Congressman Hunter, federal capital funding is on their radar screen. She would like to get our information to statewide associations that are meeting with legislatures. Meetings could be set up with State senators but the action is in Washington DC with the national trade associations.

Dr. Johnson reported that the East County Superintendents are planning on meeting with legislators and are working to make education funding a priority for the State. Member Bartholomew said that when he, Member Ryan and Dr. Johnson met with Assemblyman Anderson they did not get the feeling that there would be any movement.

Member Ryan asked Dr. Johnson to do some investigation by checking with CSBA and ACSA to see what associations are doing.

2.2. Summary and Acceptance of the 2007-08 Audit Report by Vavrinek, Trine, Day & Co., LLP

Bill Clark presented the audit report by Vavrinek, Trine, Day & Co. Member Ryan said the report was outstanding and congratulated Mr. Clark. Member Burns moved to accept the 2007-08 audit report as submitted.

Motion:	Burns	Second	Carlisle	Vote:	5-0

2.3. Approval of Monthly Financial Report

Bill Clark presented the December monthly financial report. He reported enrollment is healthy and attendance has been very strong. Member Ryan moved to approve the Monthly Financial Report for December 2008.

Motion: Ryan Second: Bartholome Vote: 5-0 w

2.4. Approval of Agreement with Marks, Golia & Finch, LLP for Legal Services

Bill Clark requested the Board authorized entering into an agreement with Marks, Golia & Finch, LLP for legal representation. Member Ryan moved to approve the retainer agreement with Marks, Golia & Finch, LLP. *Motion: Rvan Second: Burns Vote: 5-0*

3.1 Report on Energy by Design Incentives Capital Improvement Program

Bill Clark reported that Energy Design Incentives are additional opportunities to obtain additional funding toward construction. Member Burns moved to authorize the acceptance of design incentives from SDG&E and continuation of designing CIP projects to meet long range energy savings goals of the District.

Motion: Burns Second: Bartholome Vote: 5-0

W

3.2 Approval of Agreement with School Site Solutions

Bill Clark reported the agreement with School Site Solutions is an effort to increase state funding in the new construction. They will work to get Santee School off the books as usable facilities to improve the District's chances for funding. Member Burns moved to approve services with School Site Solutions to provide services to secure additional State funding and authorize staff to execute the necessary documents.

Motion: Burns Second: Carlisle Vote: 5-0

3.3. Approval of Trittipo Architecture and Planning for Architectural Services to Complete Phase II Schools

Bill Clark reported that staff has been very pleased with Trittipo's services and would like to continue using their services for the Phase II work. The cost is slightly higher than projected because changes had to be made. Member Carlisle asked what the District's obligation is if they move forward but have to stop because they do not have the funds to continue. Mr. Clark said the District must pay the architects for any work completed but could ask them to stop work whenever needed. Member Ryan believes we need to be ready if funds are released. The cost of construction will greatly increase the longer we wait. Member Ryan moved to approve Phase II work with Trittipo Architecture and Planning for an estimated total of \$2,540,763.52, with the stipulation added that the cash flow will be closely watched to not have them complete more work than they can be paid for, and providing the contract allows the District to halt work as needed with no continued obligation.

Motion: Ryan Second: Carlisle Vote: 5-0

3.4. Approval of Cajon Park Live-on Site Residence

Mr. Clark returned this item to the Board requesting approval to move forward to secure an on site resident at Cajon Park School. He reported the agreement was reviewed by legal council and meets the needs of the District, including a section addressing the upkeep of the exterior. Mr. Clark said there are interested people and he would like to begin seeking applications. Member Carlisle's greatest concern is that the appearance is kept neat. Member Burns said the fence could be filled in for privacy from the street.

Member Ryan asked about the Santee Success Program and where it can be relocated. Mr. Clark said it cannot be relocated to the Cajon Park Junior High campus because there are no restrooms available for use.

Member Burns moved to authorize administration to conduct the live-on resident application screening and interviewing process in order to obtain a live-on residence at Cajon Park School. Bill Clark will return with a plan for relocating the SSP program.

Motion: Burns Second: Carlisle Vote: 5-0

3.5. Facilities Committee Assessment of District Relocatable Classrooms, Trailers and Leased Classrooms Inventory

Bill Clark shared that administration is "sunshining" this item. The discussion to develop a master plan is just beginning and Mr. Clark would like the Facilities Committee to review the inventory of relocatable classrooms and provide a recommendation to the Board. Mr. Clark will return to the Board with a list of relocatables and a plan for action. He requested authorization for the Facilities Committee to provide an assessment.

Member Ryan moved to task the District's Facilities Committee to review the relocatable classroom inventory of the District and to bring forth to the Board recommendations.

Motion: Ryan Second: Burns Vote: 5-0

3.6. Learning Resource Center Book Stack Systems

Mr. Clark reported this item has returned to the Board for consideration. At the last meeting the Board wished to delay action pending the outcome of the State budget and modernization funding. Dr. Johnson shared that if this purchase is not made, the Learning Resource Centers will remain empty and unusable when they are completed. Administration had decreased their initial purchase request in consideration of possible funding deferrals from the State.

Member Ryan moved to authorize administration to procure a portion of the needed library shelving systems, as listed in the item for Phase 1 schools' Library Resource Centers at Carlton Oaks, Rio Seco, and Cajon Park.

Motion:	Ryan	Second:	Bartholome	Vote:	5-0
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4.1. Adoption of Resolution No. 0809-28 to Layoff and/or Reduce Work Hours for Identified Classified Employees

Minnie Malin reported administration has identified certain classified positions that should be reduced or eliminated due to lack of funds, services, or modernization. Many of the classified employees affected by the elimination of these positions will have options to bump into other positions within the same classification and keep the same hours; however, several classified employees will either be reduced in classification and/or hours, and five (5) classified employees will receive layoff notices.

Administration recommended elimination of one (1) Food Service Worker III-A, 2.25 hour position; reduction of one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours; elimination of one (1) Food Service Worker II, 6.0 hour position; reduction of one (1) Food Service Worker II, 6.0 hours to Food Service Worker I, 3.5 hours; layoff of one (1) Food Service Worker I, 3.5 hour employee; layoff one (1) Assistant Mechanic, 4.0 hour employee; and layoff of three (3) Instructional Assistants, 3.0 hour employees

Member Ryan said she understands that these employees have been notified and it is not a pleasant thing to have to lay people off. She thanked these employees for what they have done for Santee students and teachers.

Member Burns moved, with regret and based on the approval of the Hill Creek School Site Council, to adopt resolution no. 0809-28 for reduction in work hours for identified classified staff.

Motion:	Burns	Second:	Bartholome	Vote:	5-0
			W		

4.2. Approval to Increase Work Hours for Identified Classified Position

Member Burns moved to approve the increase of work hours of the identified classified position.

Motion:	Burns	Second	Carlisle
		-	

G. BOARD COMMUNICATION

Member Burns would like to have a conversation in the future about the Cajon Park Junior High old facilities not in use. Being vacant may open the District up to many things such as vandalism and a plan should be developed if SSP cannot move there. The annex building should be included in the conversation.

5-0

Vote:

President El-Hajj reported the Calendar Committee met. Modernization is affecting the calendar and she asked the Board if they would like to hold on adopting a calendar to see if they will be continuing with modernization this summer. Board members would like to adopt a calendar and proceed as though modernization will continue as Board of Education, Minutes January 20, 2009 Page 7

planned. The Board would prefer to adopt only the 2009-10 calendar at this time and not a two year calendar. Minnie Malin will return with a calendar next meeting for Board consideration.

Dr. Johnson reported the Business Services revised policies will be available for review on January 27th. Linda will send a summary of the Superintendent's revised policies and they will come to the Board in February for approval to send to CSBA for processing.

Linda is scheduling a City/Board meeting with the Council members. Dr. Johnson said a meeting also needs to be scheduled for a workshop on Special Education.

Member Bartholomew said Leadership Associates was planning to hold interviews for the Superintendent applicants on February 9th. Board members were concerned that February 9th had not been confirmed as an interview date. Further discussion with Leadership Associates will be needed to develop a firm schedule.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

- 1. Public Employment Matters (Govt. Code § 54957) Public Employee Discipline/Dismissal/Release Superintendent
- 2. Conference with Labor Negotiator (Govt. Code § 54956.8) Agency Negotiator: Minnie Malin, Director, Human Resources Employee Organizations: Santee Teachers Association California School Employees Association

Purpose: Negotiations

3. Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b): *Pending Litigation (One case.)*

Legal Representation: Nowell A. Lantz, Attorney at Law The Board entered closed session at 10:25 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:55 p.m. No action was reported.

K. ADJOURNMENT

The January 20, regular meeting adjourned at 11:55 p.m.

Barbara Ryan, Clerk

Lisbeth A. Johnson, Ed.D., Secretary